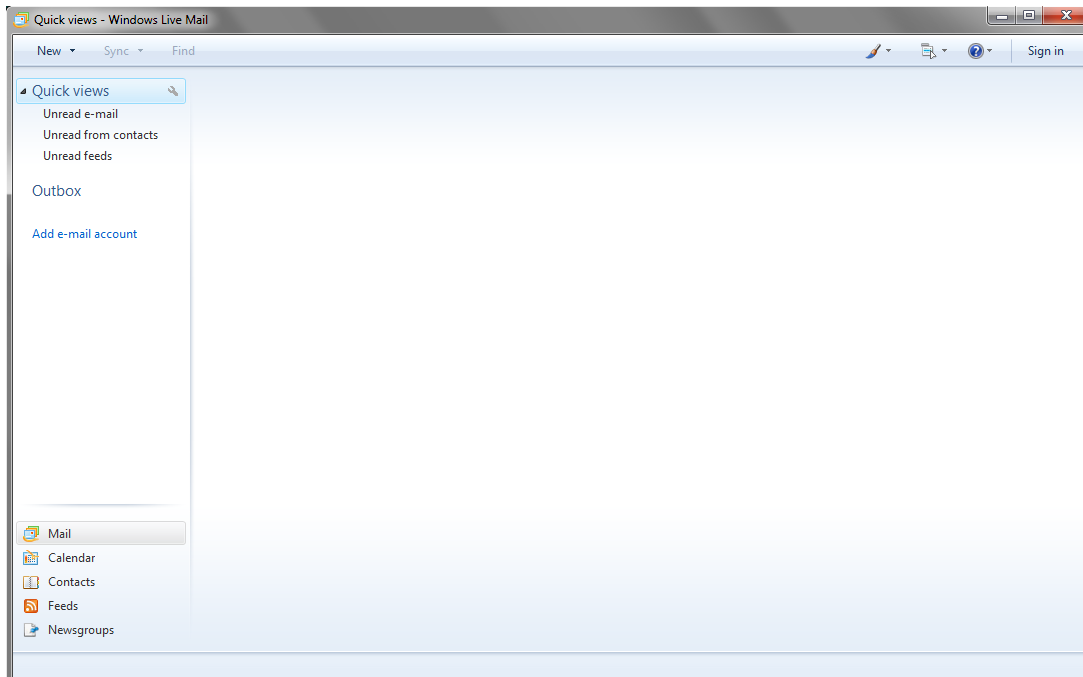


## Windows Live Mail Setup

1. Open up Windows Live Mail, and click on **Add e-mail account**.



2. Enter your details for KMTS mail
  - **Email Address:** enter your KMTS email address(eg: email@kmts.ca)
  - **Password:** enter your password
  - **Display name for your sent messages:** enter your name.

Add an E-mail Account

Please enter your e-mail account information below:

E-mail address:   
example555@hotmail.com [Get a free e-mail account](#)

Password:

Remember password

How should your name appear in e-mail sent from this account?

Display Name:   
For example: John Smith

Manually configure server settings for e-mail account.

3. Click **Next**
4. Enter the following server settings:
  - Under **Incoming server information**
    - Server type: **POP**
    - Server address: **mail.kmts.ca**
    - Port: **110**
  
  - Under **Outgoing server information**
    - Server address: **smtp.kmts.ca**
    - Port: **25**

Where can I find my e-mail server information?

Incoming Server Information

My incoming mail server is a **POP3** server.

Incoming server:  Port:

This server requires a secure connection (SSL)

Log on using: **Clear text authentication**

Login ID (if different from e-mail address):

Outgoing Server Information

Outgoing server:  Port:

This server requires a secure connection (SSL)

My outgoing server requires authentication

**Next** **Cancel**

5. Make sure that the Login ID contains the @kmts.ca (eg: [email@kmts.ca](mailto:email@kmts.ca))
6. Click **Next** and then **Finish**.

You're Done !